

DRAFT

**MINUTES
INTERGOVERNMENTAL MEETING
ISLE OF WIGHT COUNTY/TOWN OF WINDSOR
August 23, 2010**

Isle of Wight County representatives and Windsor representatives met on August 23, 2010 at 7:00 p.m. in the Town of Windsor's Council Chamber.

Present for Windsor:

- Mayor Carita J. Richardson
- Vice Mayor Wesley F. Garris
- Councilman Clint Bryant
- Councilman Greg Willis
- Councilman Durwood Scott
- Councilman N. Macon Edwards, III
- Councilwoman Patty Flemming
- Michael Stallings – Windsor Town Manager
- Robin Hewett – Windsor Town Clerk/Treasurer
- Joshua Preflow – Town Attorney
- Dennis Carney – Planning & Zoning Administrator

Present for Isle of Wight:

- Thomas Wright – IOW Co. Board of Supervisor
- Phillip Bradshaw – IOW Co. Board of Supervisor
- Charlie W. Phelps – IOW Co. Sheriff
- Lisa Perry – IOW Co. Economic Development
- Don Robertson – IOW Co. Asst. Co. Administrator

Mayor Richardson called the meeting to order and gave the invocation. She welcomed everyone present. She said if it is the consensus of Council, she would like to move item #9 – Town of Windsor/Sheriff's Department MOU to the first item on the agenda. Council consented to moving item #9.

Town of Windsor/Sheriff's Department MOU

Mr. Wright said he asked Sheriff Phelps to attend the meeting today. He said the MOU between the Town and County needs to be updated. He said there are items that are obsolete and others that need changing.

Sheriff Phelps gave a brief history of the establishment of the Windsor Police Department. He said the latest MOU agreement he has is dated back to year 2002. He said the issues of investigations in the Town and Police Officers responding as backup in the County need to be addressed in the new MOU with the County. Sheriff Phelps said his department is willing to help with services on investigations. He said he has authority in the Town. He said any Police Officers responding as backup to the County should have supervisor level approval

before responding, due to liability issues for the Town. Sheriff Phelps said his department is here to help the Town in any way possible.

Mayor Richardson said Council realizes it needs a new MOU. She said Council will work on the MOU at a work session to be scheduled in the near future. She thanked Sheriff Phelps for his comments and help.

Mr. Wright and Mr. Bradshaw said they would have to go into closed session to fully brief Council on items #3, #4, #6 and #11. Mayor Richardson said they would go into closed session after discussing all other items on the agenda.

New Route 460 – Windsor Exit(s)

Mayor Richardson said the next item on the agenda is the Windsor exits for the new Route 460. She said this is the alternate route that Governor McDonnell is supporting for Route 460. She asked the County officials for an update on the Route 460 bypass.

Mr. Bradshaw said the County's position on this issue is "no position". He said this issue is very controversial because of Norfolk and Virginia Beach. He said these localities are upset because Governor McDonnell has made the Route 460 project his number one project. He said they have some additional information to share in closed session.

Windsor Post Office

Mayor Richardson asked Mr. Stallings to brief everyone on the status of the Windsor Post Office. Mr. Stallings said at this time the Town has asked for representatives of the Postal Service to meet with Council to discuss the concerns of the Post Office and their future in the Town. He said we are waiting to hear back from the Postal Service on a time and date for the meeting. He said Congressman Forbes office has also asked to be notified when the meeting is set, as well as the newspaper reporters. Mr. Stallings said he would let County officials know when the meeting is set so that everyone has the same information.

Mayor Richardson said she would like the support of Isle of Wight County on keeping the post office in Windsor. She said she would appreciate any ideas on the issue.

Mr. Bradshaw asked if the Town had any plans for the six-way intersection and the current property where the post office is located. Mr. Stallings said the Town does not at the present time have a plan for future development of the property. He said we have some preliminary plans of changes to the parking lot and changes to the municipal building parking area. He said none of the plans have been adopted by Council. Mr. Stallings said as far as correcting the six-way

intersection, VDOT has some plans, but no money to fund the changes. Mr. Bradshaw said if the Town does not have a written plan when dealing with the Federal Government it is going to be a problem. He said the postal service is going to want to know what the Town's plans are for the property. A brief discussion continued on the post office property and the six-way intersection. Mr. Bradshaw said by addressing the six-way intersection as a "safety" issue, there are Federal funds available to correct safety issues. Mayor Richardson asked for the County's support with this issue, and they agreed to work with the Town on the six-way intersection safety issue.

Route 460 Repairs

Mayor Richardson said the Town has been working with VDOT for years to repair the roadway at the six-way intersection. She said the road is in bad shape and VDOT has made several temporary repairs, which does not last very long.

Mr. Bradshaw suggested asking VDOT to do a study at the intersection to look at it from a safety perspective to see what can be done. Mr. Stallings said a traffic study had been previously done by VDOT. He said the six-way intersection does not seem to be a high priority for VDOT. He said he would research when the last traffic study was done and forward to everyone for their information. It was suggested that if the study has not been done in several years, to request from VDOT that another traffic safety study be done in regards to the six-way intersection.

Update on Status of Isle of Wight County's Proffer Policy

Mayor Richardson said the reason for the update of the Isle of Wight County proffer policy is because there have been several articles in the newspaper regarding this issue. She asked the County Officials if they could update Council on this.

Mr. Bradshaw said there are two different issues with the proffer policy. He said one issue is changing the economic intent. He said the County has developed a new economic incentive policy in addition to the policy they currently have. He said this deals with multi-unit housing. He said the other issue was changes in the proffers in regards to Benns Grant, which was presented by the developers. He further briefed Council on the County's growth. Ms. Perry and Mr. Robertson further explained the County's incentive policy, which was developed to attract more commercial development in the County. Mr. Bradshaw said the proffer policy has not changed. He said they developed a mixed-use incentive policy to help jump start the economy. He said none of this has any effect on the Town of Windsor.

Other

Councilman Scott asked about the status of the sidewalk project. Mr. Stallings said he has to get more clarification from Mr. Scott with VDOT regarding the process for using the funds in the County's six-year plan. He said he has received the adopted resolution from the County which specifies funds for sidewalks for Windsor. After further discussion, Mr. Stallings said he would continue to work with Mr. Scott to get the sidewalk project underway.

Closed Session

Councilman Scott made a motion to go into closed session pursuant to Virginia Code Section 2.2-3711, A-3 for the purpose of discussing real estate matters regarding purchase of property within the Town of Windsor, and A-5 for prospective business and industry in Windsor, to discuss in detail items #3, #4, #6, and #11 listed on the agenda. Councilman Bryant seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Vice Mayor Garris made a motion to go back into regular session. Councilman Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

Councilman Scott made a motion pursuant to Virginia Code Section 2.2-3712, Subsection D that Council discussed only public business matters lawfully exempted from open meeting requirements, and that Council heard, discussed, or considered only such business matters as were identified in the motion that Council passed to go into closed session. Councilwoman Flemming seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #3.

It was agreed by all present to schedule the next Intergovernmental meeting for November 15, 2010 at 7:00 p.m. in the Windsor Council chamber.

Councilwoman Flemming made a motion to adjourn. Councilman Edwards seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #4. The meeting adjourned at 9:12 p.m.

Carita J. Richardson, Mayor

Robin Hewett, CMC
Town Clerk

TOWN OF WINDSOR
RECORD OF
COUNCIL VOTES

Council Meeting Date Intergovernmental Meeting - Aug. 23, 2010

Motion #	Bryant	Willis	Scott	Flemming	Edwards	Garris	C. Richardson
1	Y	Y	Y	Y	Y	Y	
2	Y	Y	Y	Y	Y	Y	
3	Y	Y	Y	Y	Y	Y	
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August 23, 2010
Robin Hewett, CMC
Clerk / Treas.

